

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the December 13, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on December 13, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, AC Lucas, OAC Bykerk, Steve Stewart, Gabi Benson and Buck Rizvi. Attendees were either present in person or via zoom.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

Additions and deletions – none

Minutes – The minutes of the November 8, 2023, meeting were approved.

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – Brief bun permit discussion

Chief's Report –

OAC Bykerk

- stated there were 4 calls in November: 3 motor vehicles and 1 medical assist with 68 total calls for the year.
- All apparatus in good working order
- Current volunteers
 - 18 active fire fighters
 - 3 probationary fire fighters
- 15 burn permits approved

- Chief Ted Plank
 - Call volume trending slightly lower this year
 - Poudre Valley REA is still interested in the micro grid in pinewood springs
 - BOCO Emergency Operations Plan
 - Board authorized Ted to enter into the agreement for the district
 - Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
 - Motion Passed
 - Budget Discussion – No action taken

- AC Lucas – Informed the board that BC Bykerk title has been renamed to Operations Assistant Chief (OAC). This was to address potential concerns related to the new standard of cover agreement last summer, and associated titles named in that document.

President's Report – None

Vice-President Report –

- Annual appreciation dinner was attended by 45 people
- EP Duck Race 05/04/2024 – Application to participate has been submitted
- Discussion was held on board members receiving compensation from the district resulting in the following
 - Motion: To continue the tradition of PSFPD board members being a volunteer positions and not receiving any compensation from the district.
 - Moton: Ardean Johnson, Second: Kevin Nobel, Vote: Unanimous
 - Motion Passed
- Thank you card from Kevin and Libby Noble was read thanking the board for the annual appreciation dinner.

Director Secretary Report –

- Resolution: 2024-02 RESOLUTION CONCERNING POSTING OF NOTICE OF REGULAR MEETINGS OF THE PINWOOD SPRINGS FIRE PROTECTION DISTRICT
 - Motion: To approve the resolution as presented
 - Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
 - Motion Passed
- Resolution: 2024-01 DIRECTORS LIST AND DISTRICT CONTACT UPDATE
 - Motion: To approve the resolution as presented
 - Motion: Mark Davis, Second: Michael Graham, Vote: Unanimous
 - Motion Passed

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date November 30, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 10/31/2023:

First Bank	\$ 133,126.03
Colorado Trust – Tabor Reserve (8002)	3,546.34
Colorado Trust – Gen Reserve (8003)	76,850.69
TOTAL CURRENT ASSETS	\$ 213,523.06

At Large – None

Unfinished Business: - None

New Business: - None

Adjournment – 8:07 pm

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
Motion Passed

Respectfully submitted,

Mark A. Davis

Mark A. Davis, Secretary
Approved: 01/10/2024