

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the May 10, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on May 10, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:11 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Patty Peritz (via zoom), Kevin Noble, Jen Rivas, and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Battalion Chief John Bykerk.

Swearing in of Board Member: President Michael Graham administered the Oath of Office to swear in Kevin Noble and Ardean Johnson as Board members for the next four years.

After lengthy discussion with no resolution on the Roles and Responsibilities for the next term, it was decided that the following would be in temporary positions.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President:

Secretary: Ardean Johnson

Treasurer: Patty Peritz

At-Large: Kevin Noble

At-Large: Jen Rivas

Additions and deletions – Community Center

Minutes – The minutes of the April 12, 2023, meeting were approved. Motion approved.

Public Comments – None

Chief Report – Battalion Chief (BC) Bykerk stated: April Calls: MVA 0, Structure Fire 2, Wildland Fire 0, Medical 2, Misc. 1. 5 calls in April, 30 for the year. Roster: 16 Active firefighters, 1 on LOA.

Training Notes, one recent rookie book graduate., one FF completed EMT training, Three FFs in Wildland Academy, 6 FFs red-carded. FF recruitment has begun. Burn Permits are done for the season having ended April 30th.

Chief Plank stated: 2023 call volume is running slightly above average for the year. The PSFPD is recruiting volunteer Firefighters and Medics. They have been publicizing an informational meeting for anyone who is interested to be held this Thursday, May 11 at 7:00 p.m. They have purchased and received a Fire Blanket to be used for smothering car fires. These blankets have gone into service at many metro-area fire departments and are very effective at smothering car fires while using minimal water. They are particularly effective in attacking fires in Electric Vehicles (EVs) and Hybrid vehicles as battery fires in these cars can consume 20,000 to 30,000 gallons of water or more and can take 6 to 8 hours to put out. Our Fire Blanket will be financed with this year's Duck Race funds and we will publicize accordingly. They have been awarded \$4,200 in Larimer County Firefighter Grant funds, to be used to finance the construction of a storage mezzanine in the 4-bay garage in the fire station. The CWPP Update is nearly complete, with a few maps remaining to be updated. As noted two months ago, the CWPP Executive Committee (through the Fire District) received \$5,708 in funding from the Larimer Community Mitigation Grant program that will be used to perform mitigation on the Water District property on Navajo Court. This will not only result in a safer mitigated property but will give us a "Demo" location where locals can come and see what a properly mitigated property looks like and hopefully encourage more mitigation work around Pinewood Springs. There will be "before", "during" and "after" photos taken. The annual Wildfire Awareness Day event was held last Saturday and went well, with around 75 people visiting. Larimer County's new Wildfire Partners Coordinator Raina Eschelmann was in attendance and we will be working with her on future mitigation efforts in the area. Chief Plank discussed possible large-scale grant-funded community mitigation efforts that could be undertaken, and the need to work toward putting together local and county representatives that would take such a plan to Congressman Neguse to request funding assistance. They are working with Larimer County OEM to host a Pinewood Springs evacuation drill to be held on Saturday, July 8.

President's Report -

Vice-President Report -

Director Secretary Report

Duck Race – Ardean updated the Board with that the EP Rotary Duck Race check for \$5,434 had been received and deposited.

She stated she is still investigating a plaque for Jon Andrews.

Ardean read the following statement as a reminder to the Board Members:

“As members of the PSFPD Board, we are to be wise Steward on behalf of the residents of the Pinewood Springs Fire Protection District. These citizens have entrusted us with their property tax monies to spend wisely on behalf of our firefighters. Funds should be used to properly protect them, their equipment, vehicles, buildings, etc., so that they in turn can help the citizens with medical, physical, home/property, fire, water, and highway assistance. So, please remember, we are just Steward of these funds.”

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date April 30, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 04/30/2023:

First Bank \$ 143,500.00

05-10-2023

Colorado Trust – Tabor Reserve (80012)	3,436.14
Colorado Trust – Gen Reserve (8003)	53,521.01
TOTAL CURRENT ASSETS	\$ 200,457.15

Patty had previously sent to the Board the revised/edited version of the ByLaws for review. Audit Exemption application signed and submitted to OSA on 3/27/2023. 1st Bank credit card Payment Refresh program complete. Pinnacol Workmans' Comp Insurance Auto Renewal of \$626 scheduled for 5/15/2023. COLOTrust contribution, 05-09-2023 - \$24,470.26. NBH Loan Payments: Balance: \$76,408, payment due: 5/1/2023 = \$11,541.92

At Large –

Website – Jen briefly gave a demonstration of the new website. Everyone thought it was good. She hopes to launch in May.

Hot Topics – She is working on the next version.

New Business: Community Center usage: Ensure the host understands that they are responsible for cleanup and repair/replacement of any damage.

Adjournment – Patty made a motion that the meeting be adjourned at 8:36 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved: June 14, 2023