

**Pinewood Springs Fire Protection District  
BOARD OF DIRECTORS  
Minutes of the May 11, 2022, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on May 11, 2022. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:08 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, (via Zoom) Patty Peritz, Jen Rivas, Michael Graham, and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas (via Zoom), Captain Jess Bologna and Andrew Hart.

**Swearing in of Board Members** - Ardean administered the Oath of Office to Patty Peritz, Michael Graham, and Jen Rivas.

**Approval of Minutes** – The minutes of the April 13 meeting were approved

**Public Comments** - None

**Chief Report** – Chief Plank stated the call volume is high and 44% higher than in the past. There were seven calls in April, with 40 year-to-date. There are 19 active fire fighters, three are on probationary. He is still looking for a vehicle. Estes Park Medical Center Ambulance was here for training. They'll be getting rid of their 4x4 drive ambulance which is a fully loaded 2008 model. He has received three applications for fire fighter which will be reviewed. Recently there were 660 followers on our FaceBook page. The May 7<sup>th</sup> Wildfire Awareness Day event went well. Lots of participants. Estimated 125-150 attended. 15 signed up for mitigation. There were also some who signed up for the CPR classes. Larimer County resources attended, and he sent a thank you letter to LETA. All boards from the community were in attendance. Larimer County Community Hub has contacted Chief Plank informing him that they won't park a trailer here. They suggested we apply for Larimer County Fire Grant, to buy a shed for storage and to be utilized by the Hub also. CWPP meeting next week. He requested authorization for FireIce product, not to exceed \$7K. Michael made a motion that Command be granted the opportunity to purchase FireIce product and tools to apply, not to exceed \$7K. Motion Passed. Training session(s) to ensure proper use will take place once the items are received (receipt could take a couple of months). The powder has a long shelf life. He is still waiting on the SBCA radio grant and hopes to hear something by the middle of June. Mutual aid billed Larimer County for over \$2K for the 37E fire in Lyons.

**President's Report** – Sara had informed the District that \$10K would be saved because there is no need to do a ground survey. She thinks the first pole could be moved closer to the PWS sign. Her supervisor is looking for an alternate way to bring the power lines in a different way. Chief Plank will follow up with her on the Road Company Building site preparation.

**Vice-President Report** – Michael had no update.

**Director Secretary Report** –

**Inclusion** – No update. Patty stated that to receive property tax dollars to the district, the cut-off was May 1 for monies to be received in 2023.

**Estes Park Rotary Duck Race** – Ardean stated that the results for PSFPD from the Duck Race amounts to \$5,548. Discussion followed on opportunities to use the money including purchasing a trailer for the UTV. Ardean thanked Patty for handling the Duck table at the May 7<sup>th</sup> Wildfire Awareness Day event.

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date April 30, 2022, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 04/30/2022:

<b>Operations</b>	
First Bank (8766)	\$ 127,601.89
Colorado Trust – Tabor Reserve (8002)	3,326.69
Colorado Trust – Gen Reserve (8003)	108,061.73
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 238,990.31</b>

Audit exemption submitted March 29. May 1 loan payment was made, the next is on Nov. 1. Pay off would be \$86,745.82.

She mentioned that the Water District properties do not have physical addresses. Gabi and Andrew Hart will get the legal description of properties. Once the addresses are assigned, the green signs will be purchased and installed.

**At Large** – Jen explained State HB Bill 21- 1110 regarding ADA accessibility in/with websites. Jen is looking at expanding some sections. Hot topics in June/July, duck race, mitigation

**Continued Business:** None

**New Business:**

**Adjournment** – Ardean made a motion that the meeting be adjourned at 7:59 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, June 8, 2022