

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the September 9, 2014, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 9, 2014. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. Vice President John Bologna called the meeting to order at 7:05 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Matt Schnizer, John Bologna and Ardean Johnson. Also present were: Chief Dick Wilcox and Asst. Chief Andy Lucas. Also, attending were: Kelly Child, Melody Brinkley, Libby Noble, and Mark Johnston. Ardean made a motion that Bruce's absence be excused. **Motion Passed.**

Agenda Additions/Deletions: FEMA payment

Minutes: The minutes of the August 12, 2014, meetings were reviewed. Carl moved that the minutes be approved. **Motion passed.**

Treasurer's Report:

Bank Balances as of 08-01-2014 from Bank Statements (remains the same as last month)

| ColoTrust | | Valley Bank | Total Balance |
|--------------------------------|---------------------|-----------------------------------|----------------------|
| ColoTrust - Operations Fund | \$5,358.69 | Valley Bank - Operations Checking | |
| ColoTrust - Tabor Reserves | \$2,007.68 | | |
| Operations Total | \$7,366.37 | | \$90,554.29 |
| ColoTrust - Fire Station Fund | \$97,316.84 | | \$97,316.84 |
| ColoTrust Total Balance | \$104,683.21 | Valley Bank Total Balance | \$187,871.13 |

Carl stated he'd received requests for payments for the CIP Project which haven't been previously discussed or approved. Discussion followed. Carl requested the CIP committee prepare a 2014 budget DRAFT for the October meeting. Carl moved that \$4,152.76 be approved for the 2013 Flood Book – "The Road Home". **Motion passed.** Kelly will prepare a form and present at next month's meeting which will be similar to the current form used by the as the Fire Dept.

Chief's Report: Assistant Chief Lucas reported there are 19 fire fighters currently.

Capital Improvement Project – Fire Station/Community Center (CIP) – John stated that some members of the EFC and Bruce visited that Glen Haven Station and discussed possible activities to move forward more aggressively. There will be a Pig Roast on Sat, Sept. 13th, 4-7 at the Fire Station.

Old Business:

Thank You Letters – Ardean reported that four letters were mailed since the last meeting. An additional letter was sent to Katharine Cundall for the furniture.

Web Site – Matt stated he'd created a site for the CIP. Mark Johnston has also created an e-commerce web site through which individuals can purchase the books (2013 Flood Book – "The Road Home") on line and pay directly to the bank. Mark and Carl will handle setting up the bank connection. Sales taxes must be collect on the sale of these books. Carl will contact the accountant regarding this liability and obtaining a sales tax license.

Reserving the Fire Station – Matt presented the "Pinewood Springs Community Room Reservation" draft which was discussed by the Board. Carl moved we accept the proposal with noted changes. **Motion Passed.**

Fire protection for Hwy 36 residences "out-of- district" - Monroe's – John presented the steps, tasks following the statutory requirements for an inclusion by petition for a special district. Matt moved that the Monroe's petition be accepted. **Motion Passed.** Matt made the motion to move forward on the process to include the Monroe's with potentially stopping of the Boulder County Commissioners objection. **Motion Passed.** A Public Hearing will be held at the next Board meeting. John will handle.

Kiowa Road Egress – John had met with Larimer County Engineering and County Community Developer. The purpose of the meeting was to see if a Kiowa Road and Spring Gulch egress can be included in the US Housing and Urban Development (HUD) guidelines. Community Development Block Grant – Disaster Recovery (CDBG-DR0 plans from Larimer County. John and Carl will walk the property involved and talk with the homeowners.

FEMA Payment – Andy stated FEMA discounted the fire fighters time during the 2013 flood. He has challenged this with FEMA.

New Business:

New Roof – Andy forwarded the three estimates and has discussed with the adjuster. Andy's recommendation is that the roof be repaired. John made the motion that we repair the roof, with local workers. Motion failed.

Glen Haven Fire Station Visit – John had visited the Glen Haven Fire Station. His report was discussed.

Ardean informed the Board that she will not be able to attend the October meeting. Matt will back her up.

Ardean moved that the meeting be adjourned at 10:02 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved, _____

09-09-2014