

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the September 8, 2021, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 8, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:03 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, Patty Peritz, Michael Graham (via Zoom), Dan Kowalski (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Assistant Chief Andy Lucas (via zoom) and Jen Rivas (via Zoom). Also present were Kevin Noble and Brian Rappel.

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the August 11, 2021, were approved. Motion Passed.

**Public Comments/Input** – None

President Jon closed the meeting at 7:04 P.M. in order to open the Pension Board Meeting.  
The Board meeting was reopened at 7:18 P.M.

**Chiefs Report-** Chief Plank stated Captain Jess Bologna was working. There were three calls in August. He stated that Estes Health has implemented some Covid requirements, and he is working with them. Chief Plank is assisting Boulder County is reviewing their burn permit process because Boulder's permit requirements is different than Larimer County. Chief Plank informed the Board that he had signed and submitted the Multiagency group contract for the selected Contractor writers to begin the preparation of the Grant from which we are hoping to received SCBA, Dual Band radios, etc. funding.

5121 replacement- still investigating possible replacement.

Command is working on the 2022 draft budget which will be reviewed at the October meeting. Command is also prioritizing the 2021 spending requirements before December. Command is hoping for a \$17K increase in 2022 budget.

**President Report** – Jon will investigate that insurance which should remain the same for the next three years. Regarding the potential building, he has met with the lawyer this morning. He will be investigating a 99-year lease.

**Vice-President Report** – Dan had no comment.

**Director Secretary Report** – Ardean stated that a Thank You was sent for a recent donation. She'd also been trying to connect with the manager at The Craggs Restaurant regarding, Saturday, November 6, Appreciation Dinner.

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasure Report including detailed financial summary reports and account balances to date August 31st, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed. Polar gas payment has been submitted for Oct to March service.

Bank Balances as of 8/31/2021:

<b>Operations</b>	
First Bank (8766)	\$ 122,433.18
Colorado Trust – Tabor Reserve (8002)	3,324.08
Colorado Trust – Gen Reserve (8003)	107,974.06
<b>TOTAL CURRENT ASSETS</b>	<b>\$233,731.32</b>

PSPOA Airbnb letters have been sent and 4 of 5 have been acknowledge. Larimer County is working on these Airbnb locations.

**Director At-Large** – Michael Graham stated the FPPA Actuarial Study had not yet been received. Thus, the Pension Board will meet again in October.

**Continued Business:**

**Hot Topics PSFPD Community Newsletter** – Jen stated she is expecting to publish the Hot Topics in early September  
Chief Plank will load to FaceBook, and Gabi Benson will disseminate through her her email list.

**New Business:**

**Adjournment** – Ardean moved that the meeting be adjourned at 7:51 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved : October 13, 2021