

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the August 11, 2021, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on August 11, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:02 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Patty Peritz, Michael Graham (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Gabi Benson (via Zoom), and Jen Rivas.

Additions/Deletions: None

Approval of Minutes – The minutes of the July 14, 2021, were approved. Motion Passed.

Public Comments/Input – None

Chiefs Report- Chief Plank informed the Board that Boulder County has been reviewing their Search & Rescue Annex. Emergency agencies dispatched out of Boulder County agree upon how things will be handed during a rescue situation. He's signed and returned the HMP document.

Agreement for Firehouse Grants 2021 – Pinewood Springs, Lyons, Allenspark, Hygiene, and Left Hand Canyon are joining in a mutual Grant. They are hoping if the Grant(s) is approved to replace SCBAs (Self-Contained Breathing Apparatus) (Pinewood's are not new but used), radios are 17-25 years old, soon to be obsolete within 3-10 years. Radios will not work on the new frequencies. New radios would have dual bands costing \$4-5K each. One Grant would be \$250-300K with a match of 5%, approximately \$12-15K. The group will be contracting with a company who will write the grant. The cost will be equally shared amongst five departments. Approximate cost would be \$2-3K for the grant writing contractors. Regional grant should help succeed in having the Grant fulfilled.

Patty made the motion that Chief Plank sign the contract. Motion Passed.

5121 ambulance body has been partially disassembled in the last six months. Mountain Truck evaluated repair estimate at \$15-20K. Chief Plank has been investigating government auction. After discussion of purchasing a used utility truck with crew cab and utility body being customized for PSFPD needs, Ardean made a motion that Chief Plank (Command) continue searching and have funds of not-to-exceed \$25K available for this purchase. Motion passed. Monies would be taken from Reserve Funds.

Chief Plank has signed up for training to become an EMR instructor. This would allow inhouse training and eliminate a cost of \$250 per individual.

Command is working on the 2022 budget and will share more details with the Board in October. Projected revenues from the counties are expected before end of August.

Appreciation/Recognition, delayed until September meeting. Still working on ideas. There are eighteen fire fighters, three command, two techs. There were six calls in July which is on target for a normal year.

President Report – Jon asked about fiber optic cables coming up Hwy 36. Chief Plank stated the cables were 800 megahertz which would enhance service, and cell service with AT&T and Verizon being involved. Jon has been working with REA, and others regarding the 40 x 60' building.

Vice-President Report – Dan was absent

Director Secretary Report – Ardean stated that a Thank You letter was sent for a cash donation.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasure Report including detailed financial summary reports and account balances to date July 31st, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed. Patty was authorized to prepay Polar gas for Oct-May. Auto fill will be included. She will also make the Pinnacol payment. The Sales Tax exemption on purchases needs to be used better since sales taxes are being paid needlessly. Airbnb, B&B (Bed & Breakfast), STR (Short Term Rental) – Patty stated that the PSPOA has sent letters to homeowners when they have violated the Pinewood Springs Covenants. This would include violations for water and fire. Patty will email Chief Plank of the official letter sent to a violator.

Bank Balances as of 07/31/2021:

Operations	
First Bank (8766)	\$ 125,424.22
Colorado Trust – Tabor Reserve (8002)	3,324.04
Colorado Trust – Gen Reserve (8003)	107,971.68
TOTAL CURRENT ASSETS	\$232,719.94

Director At-Large – Michael Graham stated there is no FPPA update at this time, but he is anticipating something the first of August. The Actuarial study should be here this month. It will be discussed at the Pension Board meeting next month.

Continued Business:

Hot Topics PSFPD Community Newsletter – Jen stated she is expecting to publish the Hot Topics in early September which will include the Duck Race results, July 4th pictures, milestones achievements of the fire fighters recognized, burn permits and defensible space information. Chief Plank suggested including a link to the wildland fire prevention.

New Business:

Adjournment – Ardean moved that the meeting be adjourned at 8:38 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved : September 8, 2021