

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the October 13, 2021, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on October 13, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:00 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, Patty Peritz, Michael Graham, Dan Kowalski (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Assistant Chief Andy Lucas (via zoom) and Jen Rivas. Also present were Kevin Noble and Brian Rappel (via zoom).

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the September 8, 2021, were approved with a correction. Motion Passed.

**Public Comments/Input** – None

President Jon closed the meeting at 7:02 P.M. in order to open the Pension Board Meeting.

The Board meeting was reopened at 7:20 P.M.

**Chiefs Report**– Chief Plank stated there were five calls in September: three car accidents, car fire, medical call. Two fire fighter (one fire fighter, one medic) will be moving out of state due to their jobs. Two fire fighters from Big Elk Meadows are current going through the PSFPD training. One fire fighter has a torn ACL, while assisting on a call. Workman's comp has been filed. Burn permits season has started. Chief Plank has completed the EMR trainer training class. He can now conduct certified CPR/first aid classes. PSFPD is an official training center. The cost for future classes would be for material only. Four fire fighters are ready for EMR training which Chief can provide. He is working on establish 2022 classes for the community. The Website will have a community training section which Chief Plank and Jen will be creating. Chief Plank has been attending Boulder dispatch meetings. 5121 was sold for \$750 as salvage. The check has been received; insurance cancelled. Replacement searching has been challenging but will continue. The mezzanine project in the station is on hold for now.

**President Report**–Storage building - Jon stated that Larimer county planning commission communications are ongoing. Not as responsive as he would like.

**Vice-President Report** – Dan had no updates.

**Director Secretary Report** – Ardean stated that The View Restaurant at Historical Craggs Lodge in Estes Park is reserved for the PSFPD Annual Appreciation Gathering on November 6. The social hour will be at 6 with a buffet dinner at 7. She shared the dinner menu. "Save the date" emails were previously mailed, and the formal invitation will be sent this week. She needs to provide to the Restaurant the number of attendees by Saturday, October 23<sup>rd</sup>. She asked the Board/Command if they would like to continue the tradition of providing See's Candy. It was a consensus that this should continue.

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasure Report including detailed financial summary reports and account balances to date September 30, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 9/30/2021:

<b>Operations</b>	
First Bank (8766)	\$ 116,254.65
Colorado Trust – Tabor Reserve (8002)	3,324.09
Colorado Trust – Gen Reserve (8003)	107,975.63
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 227,554.37</b>

**Director At-Large** – Michael stated that he had disseminated the FPPA Actuarial Report via email. After much discussion, Michael recommended, and it was decided to increase the monthly payment for retired fire fighters from \$250 to \$300 per month. PSFPD's portion will be decided upon DOLA's percentage of contribution. PSFPD's payment must be submitted no later than 12/31/2021. Brian made the motion to increase the monthly payment for retired fire fighters from \$250 to \$300 per month. Motion Passed.

**Continued Business:**

**Hot Topics PSFPD Community Newsletter** – Jen stated the Newsletter was published in September. Chief Plank had posted it to Facebook while Gabi Benson had posted it thorough the community email. There have been 213 clicked through the website. She'll continue to work on the website.

**New Business:**

**Adjournment** – Patty moved that the meeting be adjourned at 8:21 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved : November 10, 2021