

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the December 11, 2012, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:08 P.M. by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, Bruce McQueen and Ardean Johnson. Also present were Chief Dick Wilcox, Assistant Chief Andy Lucas, Josh Thompson and Pat Rolfe.

Agenda Additions/Deletions:

Minutes: The minutes of the November 13th meeting were presented. Gary made a motion that the minutes be approved. **Motion passed.**

Treasurer's Report:

Bank Balances as of 11-30-12 from Bank Statements:

ColoTrust		Valley Bank		Total Balance
		Valley Bank - Operations		
ColoTrust - Operations	\$5,350.43	Checking	\$23,358.98	
ColoTrust - Tabor Reserves	\$2,002.36			
Operations Total	\$7,352.79		\$23,358.98	\$30,711.77
ColoTrust - Firehouse Fund	\$60,110.58			\$60,110.58
ColoTrust Total Balance	\$67,463.37	Valley Bank Total Balance	\$23,358.98	\$90,822.35

Gary has received a letter from CNE CPA firm informing us that their rates are going up. Gary reviewed the Treasurer's Report. He received the 2012 State Contribution to the Volunteer Firefighter Pension Fund in the amount of \$5,168 from the Division of Local Government. He has deposited that along with our 2012 contribution of \$5,750 into the FPPA account.

Chief's Report:

Chief Wilcox reported we've assisted twice at the Fern Lake Fire in Rocky Mountain National Park in November. Financial reimbursement will be coming. Andy reported there will be an Emergency Responder Class held in Pinewood Springs with other departments attending. He also stated that there are two individuals interested in joining the department.

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce stated he had interviewed Kelly Child who is working towards certification as a project manager. He has appointed her as project manager. Bob moved that the Board grant authority of personal decisions on the CIP project to the Executive and Finance committee. **Motion passed.** Christy Crosser has informed Bruce that donations to public projects can be considered tax-deductible.

Old Business:

Executive Order 5 – no report.

Skybeam Agreement – no report

Web Site – Pat Rolfe demonstrated the web site for Pinewood Springs Fire Protection District. Bob moved that we pay Pat Rolfe \$150 for work done thus far on the website. **Motion passed.**

Appreciation Gathering – Dinner at the View Restaurant was well received by all who attended.

New Business:

Uniform Shirts – Andy will work with the shop to insure all the fire fighters have the same shirts. Bruce moved that Andy and Josh move forward on the appropriate clothing. **Motion passed.**

Thank you letters were sent to: Mr. & Mrs. Dan Cundall, Mr. Paul Zimmerman, Mr. Keith Stringham, Mrs. Darla Menger, Mr. & Mrs. Mark Hayne, Mr. & Mrs. Angelo Raso, Mr. Durwin Jones, Ms. Marilyn Jones, Mr. Chuck Jones, Mr. & Mrs. Joseph Menger.

Schedule Meeting Dates for 2013 – The second Tuesday of a month was agreed to be the best day of a month for the 2013 Board meetings.

2013 Resolutions – Gary made a motion to accept the Resolution Concerning Posting of Notice Of Regular Meetings of the Pinewood Springs Fire Protection District. **Motion passed.**

Long Range Planning – Discussion followed regarding planning ahead for major expenses. Dick provided and reviewed the 2005 plan which had a lot of items which have been completed. It needs further reviewing and updating. Further discussion will occur at the January, 2013, meeting.

2013 Budget Adoption – Bob moved that we adopt the Resolution to adopt the 2013 Budget. **Motion passed.** Bruce moved that we adopt the Resolution to Appropriate Sums of Money. **Motion passed.** Bob moved that we adopt the Resolution to Set Mill Levies for 2013.

Motion passed.

Carl moved that the meeting adjourn at 9:14 PM. **Motion passed.**

Respectfully submitted,

Ardean Johnson,

Approved, 01-08-2013

12-11-2012