

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the May 10 2012, Regular Meeting**

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:05 PM by Vice-President Bob Shaw.

**Oath of Office for elected Board members** – Oaths were administered by Bob Shaw to Gary Clements, Bruce McQueen and Ardean Johnson.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Gary Clements, Bruce McQueen, Bob Shaw and Ardean Johnson. Also, present were Chief Dick Wilcox and Andy Lucas. Ardean made a motion that Carl Pender be excused. Motion approved.

**Minutes:** The minutes of the April 10<sup>th</sup> meeting were presented. Gary moved that the minutes be approved. Motion passed.

**Treasurer's Report:**

**Bank Balances as of 04-30-12 from Bank Statements**

Operations		Firehouse Fund		Total Balance
Valley Bank - Operations Checking	\$26,830.30			\$26,830.30
COLOTRUST - Operations	\$7,348.64	COLOTRUST - Firehouse Fund	\$55,029.92	\$62,378.56
<b>Operations Balance</b>	<b>\$34,178.94</b>	<b>Firehouse Fund Balance</b>	<b>\$55,029.92</b>	<b>\$89,208.86</b>

Gary reported that some tax revenues have been received. His Treasurer's report is attached.

**Chief's Report:** Assistant Chief Andy Lucas reported there are 14 firefighters. Four fire fighters have completed Emergency Medical Response (EMR) (First Responders) training. They hosted a Wild Fire Refresher/Training which is an annual requirement. He is testing additional EMR equipment that will be added to the vehicles. Andy is looking for an individual to review/update the Web site.

**Agenda Additions:**

Agenda Additions and deletions – Agenda Requirements

**Old Business:**

Capital Improvement – Andy stated that it would be best for the Operational Staff to be advisors. He requested that the Board review Steps 2, 3A and 3B. He presented the Facility Expansion & Renovation: Planning for Capital Projects & Campaigns. Discussion followed. The Board will review the document.

Executive Order 5 – Carl wasn't present to discuss.

2012 Election – N/A

Skybeam Agreement - Carl is involved. Gary reported we haven't received any mail from Skybeam.

SDA Workshop – Will take place on June 26. Gary, Bob, Bruce and Ardean will be attending.

**New Business:**

Agenda Requirements - Board Members and Chiefs should provide information timely to insure the agenda is complete at publication.

Gary moved that the meeting adjourn at 8:18 PM. Motion passed.

Respectfully submitted,

Ardean Johnson,  
Approved, June 12, 2012

05-10-2012