

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the April 10 2012, Regular Meeting**

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:00 PM by President Carl Pender.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bruce McQueen, and Bob Shaw. Also, present were Chief Dick Wilcox and Assistant Chief Andy Lucas. Carl moved to excuse Ardean Johnson's absence. Bob seconded. Motion passed.

**Minutes:** The minutes of the February 14<sup>th</sup> meeting were presented. Gary moved that the minutes be approved. Carl seconded. Motion passed.

**Treasurer's Report**

**Bank Balances as of 03-31-12 from Bank Statements**

<b>Operations</b>		<b>Firehouse Fund</b>		<b>Total Balance</b>
Valley Bank - Operations Checking	\$27,554.76			\$27,554.76
COLOTRUST - Operations	\$7,348.38	COLOTRUST - Firehouse Fund	\$55,020.79	\$62,369.17
<b>Operations Balance</b>	<b>\$34,903.14</b>	<b>Firehouse Fund Balance</b>	<b>\$55,020.79</b>	<b>\$89,923.93</b>

Gary reported that our Exemption from Audit has been accepted and that tax revenues have been received. He also noted some VISA charges that were not adequately identified. Andy will follow up.

**Chief's Report:** Assistant Chief Andy Lucas reported there are 14 firefighters. Four firefighters are in First Responder training.

**Agenda Additions: None**

**Old Business:**

Capital Improvement – Andy reported that the status of this project has not changed since the last meeting.

Executive Order 5 – Carl reported that he has commented on new septic system requirements that have been proposed by the state.

2012 Election – Pending agreement from Ardean, the May meeting will be held on May 10 so that the newly-re-elected board members can be sworn in according to the schedule required by statute.

**New Business:**

Skybeam Agreement - The board discussed the contract proposed by Skybeam for their continuing use of the firehouse. Several concerns were raised. Andy will make the changes proposed by the board and forward the amended contract to Skybeam for their approval.

DLG E-filing Portal - Gary has set up an E-filing portal so that documents required by DOLA can be filed on-line. He provided copies of the account access document and password to the board members.

Agenda Requirements - Gary proposed that the board members and chiefs provide input to each month's agenda before it is posted—and that agendas be posted more than the required 24 hours in advance. This will be discussed at the next meeting, when the full board is expected to be present.

SDA Workshop – Gary reported that the SDA is once again offering workshops for newly elected board members. Bruce, Gary, and Bob plan to attend.

Carl moved that the meeting adjourn at 8:20 PM. Bob seconded. Motion passed.

Respectfully submitted,

Bob Shaw for Ardean Johnson,  
Approved, 5/10/2012

04-10-2012