

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the November 13, 2012, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:04 P.M. by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, Bruce McQueen and Ardean Johnson. Also present were Assistant Chief Andy Lucas and Josh Thompson.

Budget Hearing

Carl opened the budget hearing at 7:04 PM. Gary reviewed the 2013 Budget details. Carl moved to close the Budget meeting at 7:32 PM.

Motion passed.

Agenda Additions/Deletions: None

Minutes: The minutes of the October 9th meeting were presented. Carl made a motion that the minutes be approved. **Motion passed.**

Treasurer's Report:

Bank Balances as of 10-31-12 from Bank Statements:

ColoTrust		Valley Bank		Total Balance
ColoTrust - Operations		Valley Bank - Operations		
	\$5,350.19	Checking	\$28,884.07	
ColoTrust - Tabor Reserves				
	\$2,002.02			
Operations Total			\$28,884.07	\$36,236.28
ColoTrust - Firehouse Fund				
	\$60,099.09			\$60,099.09
ColoTrust Total Balance		Valley Bank Total Balance	\$28,884.07	\$96,335.37

Gary reviewed the Treasurer's Report.

Chief's Report:

Andy reported there are 19 fire fighters. Andy stated they'd be sponsoring an EMR class starting in January. He also mentioned that there have been 57 calls year to date, and 1013 hours of training. Josh covered the incidents that had occurred during the last month. Josh also shared the two books "Capital Campaigns, Everything You NEED to Know" that were donated for the CIP and requested a thank you letter be sent to Christy Crosser. Ardean will handle.

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce updated the Board on the CIP project. Bruce made a motion allowing him to proceed in exploring the formation of a 501C3 non-profit corporation. **Motion passed.** Gary mentioned that a budget needs to be established for the project. Bruce will manage this and report back to the Board.

Old Business:

Executive Order 5 – no report.

Skybeam Agreement – no report

Web Site – Andy met with Pat Rolfe. She wishes to be paid \$25 per hour to maintain the web site. The web site is projected to have less than 20 pages. The project is really moving along well.

Appreciation Gathering – Andy stated the appreciation gifts have been ordered.

New Business:

Carl moved that the meeting adjourn at 8:49 PM. **Motion passed.**

Respectfully submitted,

Ardean Johnson,
Approved, 12/11/2012