

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the January 10, 2012, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:13 PM by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bruce McQueen, Bob Shaw and Ardean Johnson. Also, present were Assistant Chief Andy Lucas and Josh Thompson.

Minutes: The minutes of the December 13th meeting were presented. Carl moved that the minutes be approved with a correction. **Motion passed.**

Treasurer's Report:

Bank Balances as of 12-31-11 from Bank Statements

Operations	
Valley Bank - Operations Checking	\$17,203.02
COLOTRUST - Operations	\$47,345.78
COLOTRUST - Firehouse Fund	\$15,003.45
Operations Balance	\$79,552.25

Gary reported that some tax revenues have been received. SO tax revenues of \$293.31 for December collections were received. Donations totaling \$183 were received and thank you letters will be sent. All bills are paid and current. Gary made a motion to transfer \$40K from Colorado Trust Operations to Colorado Trust Firehouse Fund. **Motion Passed.** Gary is gathering the information to request an exemption from audit preparations.

Chief's Report: Assistant Chief Andy Lucas reported Chief Wilcox is out of town for a few months. There are 14 fire fighters with one new recruit. Advertising will continue for new applications. Andy presented and certified the year-end training hours for the individual firefighters which are needed for FPPA.

Agenda Additions:

Fire Website

SDA Dues and Transparency notice

Old Business:

Executive Order 5 – Gary reviewed an email he received from the State regarding a rules change at the Dept of Public Health. He commented that the information given was incomplete and not enough to for us to respond. He was the only Board member to receive this notice.

ColoTrust New Plan Administrator – No information at this time.

2012 Election – Carl spoke with Gabi Benson and has the Resolution Appointing a Designated Election Official and Authorizing Designated Election Official To Cancel Election form. Gary moved that we adopt the resolution and that we accept Gabi Benson as the Authorized Designated Election Official for the PSFPD. **Motion Passed.**

New Business:

SDA Dues and Transparency notice – Carl has taken care of the dues and transparency notice.

Fire Website – Andy is now the owner of the website. He has created a FTP site for the Board and will send the Board members information on accessing the site.

Ardean moved that the meeting adjourn at 7:56 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson,
Approved, 2/14/2012