

# Pinewood Springs Fire Protection District

## BOARD OF DIRECTORS

### Minutes of the October 9, 2024, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on October 09, 2024. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:00 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Patty Peritz, Kevin Noble and Mark Davis. Also present were: Chief Ted Plank, OAC John Bykerk and AC Lucas via Zoom

#### Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a board member) -

Board Member Absences – Vice President Ardean Johnson was marked as an excused absence due to prior notification to the board.

Motion: Patty Peritz, Second: Mark Davis, Vote: Unanimous Motion Passed

Additions and deletions – none

Minutes – The minutes of the September 11, 2024, meeting were approved as amended, Michael Grahams absence was changed to excused, his text to Chief Plank was interrupted do to cell service issues.

Motion: Mark Davis, Second: Patty Peritz, Vote: Unanimous Motion Passed

Public Comments – none

#### Chief's Report

Chief Ted Plank

- Three calls in September
- 20 Active firefighters
- 14 Firefighters red carded for wildland fires
- 2 Probationary firefighters
- All apparatus are in working order
- Three burn permit applications applied for in October
- Informed the board on a request of a letter of support from Poudre Valley REA for an equipment grant. Approval given by consensus of the board.
- Informed the board on a request of a letter of support from Larimer County for a FEMA grant. Approval given by consensus of the board.
- St Vrain watershed risk assessment survey letters to the community were delivered in the previous week.
- Boulder County Mutual Aid agreement has been turned in.
- Century Link complaint update.
- 90+ people signed up for the discounted weather radios to receive emergency alerts. Any additional radios will be at the normal price.

- Complemented firefighter Jessica Madden for updating documentation that has been valuable to the department.

President's Report

None

Vice-President Report

None

Director Secretary Report

None

Director Treasurer Report

Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date August 31, 2024, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 09/30/2024:

First Bank	\$ 141,311.03
Colorado Trust – Tabor Reserve (8002)	3,710.96
Colorado Trust – Gen Reserve (8003)	80,417.12
TOTAL CURRENT ASSETS	\$ 225,439.11

At Large

None

New Business

None

Unfinished Business

- Discussion on draft budget
- Purchase Request
  - 2 additional BKR9000 radios
  - 2 additional sets of bunker gear

Motion: Mark Davis, Second: Kevin Noble, Vote: Unanimous Motion Passed

Adjournment – 7:58 PM

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Respectfully submitted,  
Mark A. Davis, Secretary  
Approved: 11/13/2024