

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
Minutes of the January 9, 2019, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on January 9, 2019. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. John Bologna called the meeting to order at 7:03 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: John Bologna, Jon Andrews (via conference phone), Russ Hardy (via conference phone), Dan Kowalski and Ardean Johnson. Also, present were: Chief Ted Plank, Captain Jessica Bologna, Asst. Chief Andy Lucas (via conference phone), and Krista Diaz, potential Board Member.

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the December 12, 2018, were approved. Motion Passed

The Meeting was closed in order to open the Public hearing for the Budget Review at 7:04 P.M. John presented the Revised Proposed Budget spreadsheets.

Resolutions:

2019-04 Resolution to Appropriate of Sums of Money, John moved we accept. Motion Passed.

2019-03 Resolution to Adopt the Budget, John proposed we accept. Motion Passed.

The Public Budget Hearing closed at 7:28 P.M.

The PSFPD Board Meeting reconvened at 7:28 P.M.

**Chief's Report** – Jessica reported there were two incidents in December. She gave an equipment status report. There will be a CPR training in January for the fire department. She continues to work on 2019 training. Regarding burning permits: 27 applications have been received, 22 approved, 5 pending.

The highlights for the District Status & Focus 2019 presentation by Chief Plank are:

77 calls in 2018, which is the largest since they've been recording. A lot is due to increased traffic,

Firefighters – aging population, increasing difficult to become one and staying certified.

Areas of Focus: Internal Development (recruitment, leadership & officer development, firefighter training {target solutions administration with EVFPD}, firefighter fitness),

Apparatus Equipment and Technology: long-term apparatus replacement plan, average age of apparatus is 26 years, newest piece of equipment is 2003, increase in mechanical problems, financing replacement equipment is challenging.

New technology/equipment.

Facilities and Administration: Fire fighters are happy with new station!

Community Development: limited social media outreach, enhance website capability, burn permits. Host public outreach events, CPR, first aid, fire extinguisher training, defensive driving.

**President Report** – Jon thanked Ted for his presentation. Nothing more to add.

**Vice-President Report** –

**Director Secretary Report** – Ardean stated that a Thank You letter was mailed for a contribution in the memory of Pierre Perney. She has also sent PDF copies of the August thru November minutes to Jennifer Rivas for posting to the PSFPD website.

Ardean presented Resolutions:

2019-01 Director's List & District Contact Data Update

2019-02 Meeting Locations, Dates and Board of Directors for 2019

All Resolutions were approved and will be posted, emailed and loaded to the SDA/DOLA websites.

**Director Treasurer Report** – John presented the Treasurer's Report. He reported that the Inclusion for the three properties (Perney, Baker and Khachaturian/Hogg) have been recorded in Larimer County and are now complete. Their tax revenue will be received in 2020. The Pension for December 2018 was more expensive for the district than originally calculated. (\$7,148 vs. \$5,660 = \$1,488 overage). The state of Colorado had given us a pension grant of \$4,251. The district contribution funded our pension obligation for 2018 of \$11,399. A new pension Actuarial Valuation will be available in 2019. He recommended the Board discuss whether this is necessary as the \$250/month retirement benefit is likely all we can afford. The Revised 2019 Budget resolutions have been voted on and signed this Board session. The budget carry-over for priority expense items that are still needed, but not purchased in 2018 is \$8,338.

John stated that he will be resigning his board member and role as Treasurer effective January 31, 2019.

John will check with bank to insure commands credit cards will automatically be renewed in Feb. 2019.

Jon asked Krista if she'd like to become a Board Member. She accepted. The Board agreed to appoint Krista as Treasurer. Motion passed.

Bank Balances as of 12/31/2018 Statement:

<b>Operations</b>	
First Bank (8766)	\$ 33,564.84
Colorado Trust – Tabor Reserve (8002)	3,222.52
Colorado Trust – Gen Reserve (8003)	56,019.07
Cash in PayPal	105.30
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 92,911.73</b>

**Continued Business:**

Dan is trying to gather costs estimate for a sandstone recognition plaque for the fire fighters and community folks. He's waiting for an estimate from Western Stone in Lyons. He stated a Pinewood Springs resident is willing to donate a water tap to PSFPD. In turn we could give that tap to the Water District in exchange for the property west of the current station. Russ asked if the Water Board language allows for this type of transition? Dan will find out the cost of a tap. The Water Board should pay legal costs to have the land transferred.

He also stated that to become "greener" he asked if the fire fighters would use an Eldorado large water bottle instead of individual 16 oz. plastic water bottles. Also, the possibility of using re-usable plastic/metal water containers. The individual 16 oz plastic water containers are very convenient when the fire fighters go on a call and need to quickly grab and go.

Dan asked Command to check with the fire fighters.

**Adjournment** – John moved that the meeting be adjourned at 8:59 P.M. **Motion Passed.**

Respectfully submitted,  
Ardean Johnson, Secretary

Approved Feb. 13, 2019

01-09-2019