

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the January 11, 2017, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on January 11, 2017. The meeting was held at the Pinewood Spring Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:07 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Russ Hardy, Bruce McQueen, Jon Andrews and Ardean Johnson. Also present were: Captain Ted Plank and Jessica Bologna.

Addition/Deletions to the Agenda - None

Approval of Minutes – John made a motion that the December 4, 2017, minutes be approved. **Motion Passed.**

Chief's Report – Ted Plank reported that there are 18 active firefighters (17 active, 1 medical). In December, there were 8 calls, 4 accidents, 1 structure fires (assisted Lyons), 1 wildland fire, and 2 medical. There are only minor issues on the vehicles which will be serviced. There are currently 23 burn permits in existence. There were 74 total calls were in 2016 with 7 already 2017 YTD.

Director President Report – John shared a letter from Lyons Gaddis Law firm with instructions for 2017 Board requirements. Bruce made a motion that the three locations where the postings will be made are: the fire station, mailbox bulletin board and Estes Park Estates Drive. **Motion Passed.** John shared the Mutual Aid Agreement with Lyons. Ardean moved that we accept and sign the Mutual Aid Agreement with Lyons Fire District. **Motion Passed.** Brian James resides in the Lyons Fire District and has requested to be incorporated into the PSFPD along with the Monroe's on Hwy 36 near mile maker (MM) 14. John will communicate with Mr. James suggesting that he attend a future Board Meeting. John will also contact the Lawyer.

Director Secretary Report– Ardean reported that one Thank You letter had been sent in memory of Pierre Perney. She reviewed the SDA 2017 Transparency Notice requirements and requested financial information from Bruce in order to complete SDA web requirements. The 2017 Resolution for Meeting Locations, Dates and Board Directors had been emailed to Larimer and Boulder County departments. The DOLA and SDA websites will be reviewed and updated 1/12.

Director Treasurer Report –

Bank Balances as of 12/31/2016 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$26,298.85	First Bank	\$308,548.15
Colorado Trust - Operations	5,406.05	Colorado Trust	105,512.83
Colorado Trust – Tabor RSV	2,025.72	Cash in PayPal	23.97
Cash at Banks	0.00	Due from Operations Acct.	
TOTALS:	\$33,730.62		\$414,084.95

Bruce shared the Proposed Budget for 2017. Discussion followed. xBar7 now provides phone but still working on the fax number.

Director Liaison to Fire Station Project report – Russ shared that the cost for Phase 1 is \$366,327, Phase 2 is \$432,700 with a Contingency of \$45,473. The storage shed was sold to Lyons Excavating for \$500. The hydrant is installed, but there are issues. A lengthy discussion followed on Phase 2. The Forest Service Grant Application for a Type 6 Brush Trust has been denied.

New Business:

Adjournment

Jon moved that the meeting be adjourned at 9:34 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved, 02-08-2017