

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the April 13, 2016, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on April 13, 2016. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:00 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Russ Hardy, Jon Andrews and Ardean Johnson. Also present were: Asst. Chief Andy Lucas and Captain Ted Plank.

Approval of Minutes – The March 9th minutes were approved by consensus with one change noted.

Agenda additions and deletions – None

Chief's Report – Asst. Chief Lucas reported there were 11 calls in March, with 8 being motor vehicle accident related. There are 19 firefighters on the roster, with 17 on active duty. Free Internet service for the fire station was changed to XBar7 Communications, LLC, and they added backup batteries to the system. This service now also includes voice over IP phone lines. Bruce will investigate changing the fire house phone land lines from Century Link to the XBar7 VoIP system to save money, and to improve lost power/phone utilities connectivity for the community.

Director President Report – Nothing to report.

Director Secretary Report – Ardean thanked Jon for doing the March minutes in her absence. She reported she'd mailed one letter, emailed another and hand delivered a letter that was returned from the USPS.

Director Treasurer Report – Bruce reviewed the financial reports he'd provided. Bruce made a motion to adopt the RESOLUTION/ORDINANCE FOR EXEMPTION FROM AUDIT. **Motion passed.** Bruce stated that the Community Church has offered their location to the Board for meetings during the building of the new fire station.

Treasurer's Report:

Bank Balances as of 03/31/2016 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$55,535.56	First Bank	\$104,955.05
Colorado Trust - Operations	5,377.52	Colorado Trust	118,145.22
Colorado Trust – Tabor RSV	2,015.05	Cash in PayPal	
Cost at Banks	-763.49	Due from Operations Acct.	
TOTALS:	\$62,164.64		\$223,100.27

Director Liaison to Fire Station Project report – The recognition tiles/plaques are being investigated for those who have donated funds that meet the established thresholds. Discussion followed. John made a motion that the June meeting be moved from the 8th to the 1st. **Motion passed.** Ardean will handle appropriately. John announced that the DOLA Grant of \$406,000 has been received. Russ stated that during the 3rd week of May we should receive the Contract from DOLA. Ted Plank has the engineer firm engaged. Russ made a motion that The Project Execution Team (PET) be created to direct the construction phase of the project; this will now dissolve the EFC and associated subcommittees. **Motion passed.**

Director 5 Report – Nothing to report.

Continuing Business:

New Business:

Adjournment

Ardean moved that the meeting be adjourned at 8:45 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved, May 11, 2016