

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the January 13, 2016, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on January 13, 2016. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. Vice-President John Bologna called the meeting to order at 7:02 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, Jon Andrews, and Ardean Johnson. Also present from the community were: Russ Hardy and Elliott la Bonte. Coming in at the end of the meeting was: Andy Lucas.

Agenda additions and deletions – None

Approval of Minutes – Jon moved that the minutes of the December 9th meeting be approved with a change. **Motion Passed.**

Director President Report – Roles for 2016 – Bruce moved that John Bologna accept the position of President. John agreed. **Motion Passed.** Bruce moved that Jon accept the position of Vice-President. **Motion Passed.** A decision will be made regarding the Board vacancy at the February meeting. John stated a letter had been received regarding actions that need to be taken in 2016. Discussion followed. Bruce moved that the three locations where meeting notices have been posted continue. **Motion Passed.** John moved that Gabi Benson remain the Designated Election Official (DEO) for 2016. **Motion Passed.**

Chief's Report – Andy reported that we have 19 fire fighters with 17 active. Four fire fighters are in the EMR class for the next four weeks.

Director Secretary Report– Ardean reported that three thank you letters had been mailed. She presented the 2016 Wednesday monthly meeting schedule. The documents need signatures and will be submitted prior to January 15, 2016, to the appropriate organizations. A Pension Board meeting should have been held in November, 2015. Ardean recommended that the next meeting should be in February. The Chiefs will need to recommend a replacement for Randy Caner.

Director Treasurer Report – Bruce reviewed the financial reports he'd provided. Bruce moved that we approved: the Letter of Budget Transmittal, Resolution to Adopt Budget, Resolution to Appropriate Sums of Money, 2016 Budget Message, Assumptions, Certification of Tax Levies for Non-School Governments, and Budget Details with noted changes. **Motion Passed.**

Treasurer's Report:

Bank Balances as of 12/31/2015 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$31,089.57	First Bank	\$117,080.28
Colorado Trust - Operations	5,371.18	Colorado Trust	104,831.49
Colorado Trust – Tabor RSV	2,012.62	Cash in PayPal	593.53
Cost at Banks	-725.38	Due from Operations Acct.	
TOTALS:	\$37,747.99		\$222,505.30

Director Liaison to Fire Station Project report – Russ stated he'll be meeting with Don Sandoval of DOLA on Jan. 29th at 1 PM for a Grant application review. The presentation hearing will be March 16th and 17th. John stated that the Grant award will be in early April. The Lot line approval is complete. The Site Plan review is continuing. John met with the Gates Family Foundation to see if they might donate funds to the project. Russ stated he is working on a FEMA Assistance to Fire Fighter Grant for \$25K with a 5% match by the PSFPD. Bruce moved that the Board authorize Russ to complete the FEMA application. **Motion Passed.**

Director 5 Report – No Information.

Continuing Business:

New Business:

Adjournment

Ardean moved that the meeting be adjourned at 9:32 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved, 02/10/2016