

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the September 14, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 14, 2016. The meeting was held at the Pinewood Spring Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:06 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Russ Hardy, Bruce McQueen, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, and Captain Ted Plank.

Approval of Minutes – Bruce recommended the August 1 and August 29th minutes be approved. Motion Passed.

Agenda additions and deletions –

Chief's Report – There are 18 active firefighters with one on leave. Chief reported on calls in August. Dick reported that the August 20th Red Cross smoke alarm/carbon monoxide project installed about 40-45 alarms with an average of three per house. The Red Cross is hoping to be back in October so another installation can be planned. Andy reported on Records Retention and about putting records on “the cloud” which is expensive vs “drop box”. He’s still investigating.

Director President Report – John shared a letter was sent to DOLA regarding Plan B. DOLA will be providing a revised contract within 30 days.

Director Secretary Report– Ardean stated she’d mailed three thank you letters for Randy Caner Memorial, three for general contributions and one was sent for the donated 2003 Saturn which will be used for training. She also reminded everyone that the Lyons Christmas Lights Parade is on Saturday, Dec. 3rd. She’s contacted The View Restaurant at the Historical Crags Lodge regarding the annual Christmas Appreciation Dinner. Friday, Dec. 2nd is available. The meals will be the same cost as last year, \$36 plus tip per person. If the Board and Chief’s approve, she’ll send out an email to “save the date”. In addition to the fire fighter’s distribution group, Bob and Laurel Shaw, Gary Clements, John Wisnesky will be invited.

Director Treasurer Report –

Bank Balances as of 08/31/2016 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$86,694.99	First Bank	\$327,884.27
Colorado Trust - Operations	5,391.27	Colorado Trust	105,223.52
Colorado Trust – Tabor RSV	2,020.12	Cash in PayPal	125.32
Casht at Banks	0.00	Due from Operations Acct.	
Fire Station/Community Center	105,223.52		
TOTALS:	\$199,329.90		\$433,233.11

Bruce shared a Budget Formation Process. He asked the Chiefs for their 2017 Budget requests. More discussion will follow in the October meeting. xBar7 Communications voice over IP can be accomplished for the fire station. Faxing is still being investigated.

Director Liaison to Fire Station Project report – Russ shared with the Board that he’s moving forward on Plan B--issue an RFP for Phase 1. Russ will create a “big description” which will be the basis for an RFP.

Continuing Business:

New Business:

Insurance - Jon stated he’d spoke with Ron Tribbett regarding insurance.

Adjournment

Ardean moved that the meeting be adjourned at 9:23 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved 10-12-2016

09-14-2016