

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the May 11, 2016, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on May 11, 2016. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:02 PM.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Russ Hardy, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, Captain Ted Plank, Christy Crosser and Jeff Singer.

**Swearing in of Board Members** – John Bologna administered the Oath of Office to: Jon Andrews, Russ Hardy, and Ardean Johnson.

The meeting was recessed at 7:10.

The meeting was reconvened at 8:05.

**Review Directors' Roles for 2016** – Discussion followed on the Directors roles for the Board Members. John Bologna agreed to continue as President, John Andrews will be Vice President, Bruce McQueen will be Treasurer, Ardean Johnson will continue as Secretary and Russ Hardy will be Director of the Project. Bruce moved that the individuals and positions be accepted. **Motion Passed.**

**Approval of Minutes** – The March 9<sup>th</sup> minutes were approved by consensus with noted changes.

**Agenda additions and deletions** – New Resident Welcome Program, Controlled Burning

**Chief's Report** – Dick reported on the monthly activity. There are 19 active firefighters. Dick stated that the Red Cross has a program for smoke detectors and CO2 alarms. It has started in Estes. Dick will investigate more. Ted stated the tires on 5141 need replacing since they are 18 years old and the one that needs repair cannot be accomplished. Bruce moved a not-to-exceed amount of \$3,500 be allocated for these new tires. **Motion Passed.**

**Director President Report** – The DOLA Contract has been reviewed by the Attorneys who stated it can be signed. Bruce made a motion that John sign the DOLA Contract. **Motion Passed**

**Director Secretary Report** – Ardean reported she'd sent one letter for a "Honorary Firefighter" contribution to the Spring Runoff scheduled for June 4<sup>th</sup>.

**Director Treasurer Report** – Bruce reviewed the financial reports which were sent via email to the Board. Oscar of Xbar7 is investigating the phone system and faxing. Bruce moved that the new PSFPD Expenses Information Form be accepted. **Motion Passed.**

**Treasurer's Report:**

**Bank Balances as of 04/30/2016 from Bank Statement:**

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$59,775.78	First Bank	\$119,871.68
Colorado Trust - Operations	5,379.95	Colorado Trust	105,002.83
Colorado Trust – Tabor RSV	0.00	Cash in PayPal	125.32
Cost at Banks	0.00	Due from Operations Acct.	
<b>TOTALS:</b>	<b>\$65,155.73</b>		<b>\$224,999.83</b>

**Director Liaison to Fire Station Project report** – Russ stated the Project is moving forward with an RFP for the bid package for the Building construction. There is a possibility the facility will be unavailable for appropriately six months. The Church has offered their Facility for the Board meetings.

**Continuing Business:**

**New Business:**

**Resolution Authorizing Lease/Purchase** - John Bologna presented the Resolution Authorizing Lease/Purchase, 2016-04. After discussion, Russ made a motion that the Resolution be approved. Bruce seconded. **Motion Passed.**

**New Resident Welcome Program** – Christy Crosser shared with the board "New Resident Welcome Program" that she has created a for new residence. Ardean made a motion that the Board donate 20 of the flood books to the Welcome Program. **Motion Passed.**

**Controlled Burn** – Jeff Singer discussed the opportunity of burning in certain areas of the Pinewood Valley. Agricultural area applies to property below 6K ft. where ditch burning is allowed. Grass in Mountain areas is needed to help soil erosion and water flow. Andy suggested Jeff review the CWPP (Community Wildfire Protection Program), make suggestions/improvements and share that information at a future meeting.

**Adjournment**

Bruce moved that the meeting be adjourned at 9:48 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved 06-08-2016

05-11-2016