

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the February 10, 2016, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on February 10, 2016. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:05 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, and Ardean Johnson. Also present were: Asst. Chief Andy Lucas and Lt. Ted Plank. Additional present from the community were: Russ Hardy, Gabi Benson, Kevin Noble and Libby Noble. Ardean moved that we excuse Jon Andrews's absence. **Motion Passed.**

Agenda additions and deletions – 2016 Election - Gabi presented information for discussion. A motion was made that Carl Pender was elected in 2014 for a 2 year term ending in 2016 thus fulfilling Gary Clements position. John Bologna was elected for a four year term ending in 2018. This will be a correction to the May 13, 2014 minutes. **Motion Passed.** Discussion followed regarding the vacancy since Matt Schnizer resigned 12/31/2015. Bruce made a motion that the Board appoint Russ Hardy to fulfill Matt's position scheduled to expire in 2018. **Motion Passed.** Due to the SDA regulations, Russ will need to stand in the 2016 election. John Bologna swore Russ in and he completed the Oath and Conflict of Interest documents.

Approval of Minutes – John moved that the minutes of the January 13th meeting be approved. **Motion Passed.**

Pension Board Meeting

John suspended the PSFPD Board Meeting and opened the Pension Board meeting at 7:39 PM.

John re-opened the PSFPD Board Meeting 8:00 P.M.

Chief's Report – Andy requested an electronic copy of the 2016 budget. Bruce will handle. Four fire fighters have completed the EMR class. There is a total of 10 EMRs in the Department. There are currently 19 fire fighters. Ted Plank shared the January activities. The fire equipment will be going in for repair throughout 2016. Andy requested approval for \$2,500 not-to-exceed, for repairs on 5101. Ardean made a motion to approve not-to-exceed \$2,500 for repairs on 5101. **Motion Passed.** Andy stated he'd ask Jon to check with Pinnacol Insurance regarding benefits for an ill fire fighter.

Director President Report – Nothing to be reported.

Director Secretary Report – Ardean reported that 16 letters for 2015 pledges had been mailed. Additional, two were sent via email since there were no known addresses. Also, one additional letter for a 2015 donation and one for 2016. A thank you was sent to Gary Clements for his matching funds donated in memory of his wife, Pat.

Director Treasurer Report – Bruce reviewed the financial reports he'd provided.

Treasurer's Report:

Bank Balances as of 01/31/2016 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$28,854.62	First Bank	\$104,849.49
Colorado Trust - Operations	5,373.08	Colorado Trust	118,948.15
Colorado Trust – Tabor RSV	2,013.29	Cash in PayPal	125.32
Cost at Banks	-725.38	Due from Operations Acct.	
TOTALS:	\$35,515.61		\$223,922.96

Director Liaison to Fire Station Project report – John stated we're in a waiting period. The meeting with DOLA went well two weeks ago. Some information should be received the first of March. They are working on a seven minute presentation to DOLA which will be presented between March 15 and 17th. Ted stated the site plan review to Larimer County is in the works. Ted requested approval for a check to be submitted with the site plan for the fee. Russ moved that we approve the county's application fee for site plan review for Larimer County. **Motion Passed.** John stated the architect had been up recently to review the final touches on the floor plan. John stated the plans are moving ahead for the 3rd Annual Spring Run-off – June 4th. Those proceeds will go toward the Fire Capital Project. Russ stated a matching Grant has been submitted for fire fighter equipment for \$13,000.

Director 5 Report – No Information.

Continuing Business:

New Business:

Adjournment

Ardean moved that the meeting be adjourned at 9:13 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, 03/09/2016

02-10-2016